

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 2<sup>nd</sup> of June, 2022 in the Catherine D. Milligan Community Room at Fairfield High School.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Absent: None

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Aug, Mr. Perry & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Jerrilynn Gundrum

Mr. Smith opened the meeting by surprising Mr. Martin with a key to the District.

The Board members congratulated Mr. Martin on his retirement and expressed their appreciation to him for his years of service to the District.

#### SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

22-44

#### RESIGNATIONS/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. Gundrum to approve the following:

##### A. Personnel – Professional

##### 1. Resignations

- a. Sarah Browning, Crossroads, 6th grade ELA  
(effective at the end of the 2021-2022 school year; for personal reasons)
- b. Ricardo Calles, District, Integration Coach  
(effective at the end of the day June 30, 2022; to accept another position with the District)
- c. Theresa Lynch, Creekside, 6th grade Social Studies  
(effective August 1, 2022; for retirement purposes)
- d. Sean Speigel, Creekside, Intervention Specialist  
(effective at the end of the 2021-2022 school year; for personal reasons)
- e. Connor Roberts, Creekside, Intervention Specialist  
(effective at the end of the 2021-2022 school year; for personal reasons)
- f. Kayla Rodgers, Crossroads, Guidance Counselor  
(effective at the end of the 2021-2022 school year; for personal reasons)
- g. Andrea Whitener, Freshman, Math, 50%  
(effective at the end of the 2021-2022 school year; for personal reasons)

##### 2. Employment

- a. Ricardo Calles, Senior High, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2022 – June 30, 2024, for 213 days, on the professional administrative salary range 2 for a replacement position)

- b. Denisse Contreras, Central, 1st grade  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
- c. Marchell Dace, Central, 4th grade ELA  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
- d. Misty Soto, West, Preschool  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a new position)

- e. EL Summer Camp Facilitators 2021-2022

Emma Skirvin

(The above-named person is recommended for employment as a facilitator for the 2022 EL summer camp program as needed at the rate of \$32.25 per hour from June 13, 2022 through July 21, 2022. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

- f. Credit Recovery and/or Credit Flexibility Instructors 2022-2023

Trista Allen	Devon Koons
Ashley Angel	Colleen Larbes
Lori Baird	Tiffany Lefton
Erica Brown	Dawn Mann
Jennifer Carroll	Jessica Marshall
Danielle D'Angora	Michael Massie
Robyn Daniels	Mark Rice
Angela Dengel	Cati Riddell
Aaron Fitzstephens	Sara Roark
Mark Gerstner	Robyn Setter
Jessica Grimes	Corey Simmons
Michael Grimmett	Scott Smith
Lisa Grosser Schiering	Joe Snively
Casey Haubner	Brenda Stieger
John Hembree	Ann Swigart
Amanda Hernandez-Ross	Matthew Tyla
Joel Hippert	Cortlyn Van Benschoten
Rodney Hubbard	Megan Wagner
Michael Jones-Short	Julie Wiencek

(The above-named persons are recommended for employment as credit recovery and/or credit flexibility instructors at the rate of \$33.05 per hour for the 2022-2023 school year for up to ten (10) hours per student per class.)

- g. Elementary Summer School Tutor 2021-2022

Rebecca Dineen

(The above-named person is recommended for employment as a tutor for the 2022 elementary summer school program as needed at the rate of \$32.25 per hour from June 13,

2022 through July 21, 2022. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL - Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

22-45 RESIGNATIONS/UNPAID LEAVE OF ABSENCE/EMPLOYMENT – Mr. Perry

MOTION – Moved by Ms. Berding to approve the following:

B. Personnel – Support

1. Resignations

- a. Kimberly Barkley, East, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
- b. Laverne Bartels, Crossroads, Educational Assistant  
(effective the end of the day August 11, 2022; for personal reasons)
- c. Cynthia Colegrove, Central, Educational Assistant  
(effective the end of the day May 26, 2022; for personal reasons)
- d. Maureen Fields, East, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
- e. Raymon Jones, Freshman, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
- f. Jacqueline Reiring, East, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
- g. Brandon Smith, Senior High, Custodian  
(effective the end of the day May 31, 2022; for personal reasons)
- h. Rebecca Turman, East, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)

2. Unpaid Leave of Absence

- a. Shari Conrad, Senior High, Educational Assistant  
(effective .25 day May 23, 2022 through May 25, 2022; for personal reasons)

3. Employment

- a. Megan Cruvey, North, Educational Assistant  
(effective August 12, 2022; for a new position)
- b. Mischelle Price, District, Confidential Receptionist  
(effective June 6, 2022; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL - Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Board Policy

a. DID: Inventories (Fixed Assets) – Nancy Lane

Mrs. Lane detailed the proposed changes to this policy, which will be voted on at the next Board meeting.

2. Job Descriptions – Roger Martin

Intramural Volleyball Coach, Central  
House (Tribal) Coordinator, Freshman  
Dance Team, Assistant Coach, Senior High  
After School Tutoring Coordinator, Creekside  
Intramural Soccer Coach, 6th Grade, Creekside  
Wrestling, Head Coach, Boys & Girls, Senior High  
Softball Assistant, Freshman  
Volleyball, Varsity Head Coach, Boys, Senior High

Mr. Martin reviewed the process that brought about the necessity of adding these job descriptions.

3. Electronic Board Packets – Billy Smith

Mr. Smith proposed the transition from hard-copy to electronic Board packets in an effort to reduce paper and increase efficiency.

The Board members unanimously supported the transition.

4. Performance Contract for Human Resources Director – Billy Smith

Mr. Smith explained the reasoning behind this Performance Contract which will help to fill in the five-week gap between the departure of the former Human Resources Director and the official start of the new Director. This is also an item for Board Action at this meeting.

5. Transportation Audit Update – Lance Perry

Mr. Perry gave a presentation to provide an update on the Transportation audit.

22-46

APPROVAL OF BOARD POLICY EFG/APPROVAL OF PERFORMANCE CONTRACT FOR FIVE (5) ADDITIONAL WORK DAYS FOR INCOMING DIRECTOR OF HUMAN RESOURCES/APPROVAL OF SPORTS MEDICINE AGREEMENT BETWEEN THE FCSD AND MERCY HEALTH COMMENCING ON AUGUST 1, 2022 ENDING JULY 31, 2027

MOTION – Moved by Mrs. Shorter to approve the following:

D. Items for Board Action

1. Recommend approval of the following Board Policy:
  - a. EFG – Student Wellness Program
2. Recommend approval of a performance contract for five (5) additional work days for incoming Director of Human Resources, Kimberly Hauer, effective June 2, 2022 – June 30, 2022.
3. Recommend approval of a Sports Medicine Services Agreement between the Fairfield City School District and Mercy Health – Fairfield Hospital LLC and Mercy Health Physicians, Cincinnati, LLC. This agreement commences on August 1, 2022 and will end July 31, 2027. This agreement names Mercy Hospital as the exclusive provider of sports medicine services for the Fairfield City School District.

SECOND – Seconded by Mrs. Gundrum

ROLL CALL - Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

#### ASSISTANT SUPERINTENDENT’S RECOMMENDATIONS

22-47

EMPLOYMENT – Mr. Martin

MOTION – Moved by Mr. Clark to approve the following:

1. Employment
  - a. Credit Recovery and/or Credit Flexibility Instructor 2021-2022  
Kyle Smith  
  
(The above-named person is recommended for employment as credit recovery and/or credit flexibility instructor at the rate of \$32.25 per hour for the 2021-2022 school year for up to ten (10) hours per student per class.)
  - b. Credit Recovery and/or Credit Flexibility Instructors 2022-2023  
Jordan Smith  
Kyle Smith  
  
(The above-named persons are recommended for employment as credit recovery and/or credit flexibility instructors at the rate of \$33.05 per hour for the 2022-2023 school year for up to ten (10) hours per student per class.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Ms. Berding

ROLL CALL - Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

#### COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter

Mrs. Shorter spoke about House Bill 140 that involves ballot language change regarding levies. The new language could be confusing to voters. She encouraged everyone to do research and to look into this bill.

B. Butler Tech – Brian Begley

Mr. Begley mentioned that the adult education LPN program at Butler Tech is very popular. He shared that next year they will offer a pilot program that will allow students to take LPN classes that can be carried over to the adult education center to finish the program. This would enable a student to finish six months earlier and save approximately \$9,000 in tuition.

C. Student Achievement – Jerrilynn Gundrum

Mrs. Gundrum recognized three baseball players who were named to the All-City Teams for Divisions I-IV:

- First-Team, All-City - Aaron England – Sophomore – Pitcher
- Second-Team, All-City - John Rodriguez – Senior – Center Field
- Second-Team, All-City - Noah Wagster – Sophomore – Shortstop

D. Parks and Recreation – Scott Clark

Mr. Clark had several announcements to make:

- The pickleball courts at Harbin Park are scheduled to open the weekend of June 18.
- Movies in the park are happening every Thursday at 7:00pm at Village Green.
- The Aquatic Center opened on Memorial Day.
- Farmer’s Market takes place every Wednesday from 4:00 – 7:00pm.

E. Planning Commission – Billy Smith

Mr. Smith stated that the Planning Commission met on May 25<sup>th</sup>, but there was nothing relevant to the school district.

ANNOUNCEMENTS

June 6 – July 1, 2022 – Summer School, Advanced Credit (closed June 20, 2022)

June 13 – July 8, 2022 – Summer School, Credit Recovery (closed June 20 and July 4, 2022)

June 13 – July 21, 2022 – Summer School, Elementary (Monday – Thursday only; closed June 20 and July 4, 2022)

June 28, 2022 – Board Meeting (Regular Session), 6:30 PM, Fairfield Senior High School, Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Ms. Berding thanked Roger for his many years of service. She enjoyed walking in the Memorial Day Parade and she said that graduation was “breathtaking”.

Mr. Clark told Roger that he will be missed. He agreed that the parade was outstanding. He congratulated the boys’ baseball team for their strong finish. He said that graduation was fantastic and joked that this time he didn’t jump when the cannons went off! He wished the students a good, safe summer.

Mrs. Gundrum congratulated Roger and said that it's been a privilege to work with him and get to know him. She wished the boys' baseball team good luck, and wished everyone a happy summer.

Mrs. Shorter echoed her fellow Board members sentiments. She congratulated Mr. Calles on becoming the new High School Assistant Principal. She thanked Mr. Perry for his Transportation presentation. She also congratulated our recent graduates and said that graduation was very emotional. She expressed how much she is going to miss Mr. Martin, his kind words and pats on the back.

Mr. Begley thanked Mr. Smith for allowing him and Mrs. Shorter to shake the hands of the graduates and to give their own children their diplomas. He thanked Mr. Martin for his service and wished him well. He feels that Coach Calles will do a tremendous job as an Assistant Principal. He expressed his condolences to the family of legendary wrestling coach Ron Masanek.

22-48

EXECUTIVE SESSION

MOTION – Moved by Mrs. Gundrum to recess to Executive Session at 7:26 pm to discuss the following:

The employment and discipline of public employees 121.22 (G) (1)  
Court Action 121.22 (G) (3) – Pending or Imminent Litigation  
Security Arrangements 121.22 (G) (6)

SECOND – Seconded by Mrs. Shorter

ROLL CALL - Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

The Board resumed the meeting at 8:48 pm.

22-49

ADJOURNMENT

MOTION – Moved by Mr. Clark to adjourn the meeting

SECOND – Seconded by Ms. Berding

ROLL CALL - Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

The meeting was adjourned at 8:49 pm by the President, Mr. Begley.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer